

DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town CHARTERED 1749 INCORPORATED 1961

17755 Main Street Dumfries, Virginia 22026-2386 Tel: 703-221-3400 / Fax: 703-221-3544 www.dumfriesva.gov

To: Mayor Foreman, Members of Council and Mr. Taber

From: Richard West

Date: 28 January 2014

Re: Public Works activities for the Month of January 2014

STORM RESPONSE

A winter storm passed through Dumfries on January 21st. Public Works employees worked 19 overtime hours to clear streets. The storm required us to plow snow from all streets at least 4 times and we put down approximately 18 cubic yards of road salt on Town streets.

STORMWATER MANAGEMENT

- FEMA Flood Insurance Rate Map (FIRM): The next milestone is to submit a draft floodplain ordinance to DEQ by 28 February.
- Quantico Creek Assessment: Final Draft report has been submitted for Town review. Staff is considering the possibility of beginning mapping of the creek as a first step towards design for implementation of the recommendations in the assessment.

PLAN REVIEW/PERMITS

- See the attached Permits Report.
- The Department issued two Notices of Violation (NOV), resolved three NOVs, and has seven open NOVs.

TRANSPORTATION/ROADS

US Route 1 (Fraley Boulevard) Widening

VDOT is still in the procurement process for a design consultant.

DPW staff is working with VDOT staff to ensure that the project is included in the Northern Virginia Transportation Authority Six Year Program Call for Projects, due 31 January 2014.

• Tripoli Boulevard Drainage Improvement Project –Bid documents are being reviewed by Public Works.

Right of Way/Easement Acquisition: Three parcels outstanding. They are not impeding utility relocations or bid advertisement.

Utility Relocations:

- Dominion Virginia Power –Dominion's relocations are done.
- Verizon Relocation is complete but cut over is pending Comcast's relocation efforts. Verizon will cut over once Comcast is done.
- Comcast Comcast has assigned the project to Capitol Cable but no timeframe has been given for relocation.
- Columbia Gas Relocation is complete. Abandonment of existing line is done.

Traffic Impacts: Utility relocations will be occurring through February. Utilities are required to maintain traffic. If there are traffic issues, please call the Department of Public Works at 703 221-3400. The consultant is working in contact with Capitol Cable to expedite the project.

Schedule impact: The current project schedule is as follows:

TASK	DATE	STATUS
Right of Way/Easement Acquisition		Proceeding
Bidding Documents completion	December 2013	Complete
Utility Relocations		
Columbia Gas		
Relocation	September 2013	Complete
Abandonment of existing line	January 2014	Complete
Dominion Virginia Power		
Survey stakeout	September 2013	Complete
Relocation	December 2013	Complete
Verizon	January 2014	Substantially complete
Issue Bids	February 2014	Pending final edits
Receive Bids	Feb/Mar 2014	
Council Bid Approval	April 2014	
Complete Construction	November 2014	

Graham Park Road/Curtis Drive/Route 1 Intersection Project – Design work continues
for the project. A revised stormwater management design has been selected that will
decrease construction costs. Utility easement limits are being revised in accordance with the
new stormwater management approach.

Schedule impact:

The project schedule is as follows:

TASK	DATE	STATUS
Request R/W Authorization	March 2014	
R/W Authorization	May 2014	
R/W Acquisition and Utility Relocations Clear	May 2015	
Final Plans (100%) and Bid Documents Submitted		
and Request Construction Authorization	July 2015	
Construction Authorization	August 2015	
Advertisement	August 2015	
Begin Construction	January 2016	
Complete Construction	October 2016	

• Multi Modal Phase II – Project design plans are at a 90% level; minor revisions are being made after review by the consultant and Public Works. A 60% probable cost estimate for construction has been performed. Currently, the construction estimate is approximately \$250,000-\$275,000.

Schedule impact: It is anticipated that the project will be advertised in spring 2014, and construction should last 90-120 days.

The schedule for Section I of this project is as follows:

TASK	DATE	STATUS
Environmental Document (PCE)	February 2013	Executed
Final Plans (100%) and Bid Documents Submitted	January 2014	Under way

and Request CN Authorization

R/W Acquisition and Utility Relocations Clear January 2014

CN Authorization February 2014

Advertisement April 2014

Begin Construction July 2014

Complete Construction October 2014

• Cameron Street - Two alternate concepts for the project were developed by the consultant and are under review by Public Works.

MEETINGS, TRAINING, ETC.

• Northern Virginia Transportation Authority

- Project Selection Model Selection Working Group: Met on 06 January to discuss suggested Measures of Effectiveness, rating scores and factoring approach. Submitted comments on the Project Evaluation Framework to NVTA on 23 January.
- Northern Virginia Regional Commission Clean Water Partners met on 07 January to plan the 2014 media campaign for MS4 outreach (meeting notes are attached).

GRANTS

• DPW reviewed a Request for Proposals for the Virginia Trees for Clean Water Program. We are discussing a possible application with Prince William County for the Dewey's Run restoration.

28 January 2014

TOWN OF DUMFRIES-All Permits Issue Date: 1/1/2014 - 1/31/2014

Type / Statu	ıs Applicant	Subdivision	Parcel ID Issue Date
DUMFRIES :	SHOPPING CENTER		
Sign			
Active			
	t. d airma		
	unted signs	DUMERTES SUCRETAIS SEA	UT 0100 70 7450 CN10 1/27/2014
Z140-06	Brown, Christopher K.		NT 8188-79-7450-SN18 1/27/2014 : Building Mounted signs - Active 1
		Total Sign by SubType	
			Total Sign Active 1 Total Sign 1
		Total Down	its DUMFRIES SHOPPING CENTER 1
		Iotal Perm	IIS DUMPRIES SHOPPING CENTER 1
	DAVIS HWY		
Sign			
Active			
canopy			
S14-003	MRM LLC,	JEFFERSON DAVIS HWY	
		Total S	Sign by SubType: canopy - Active 1
Reface			
S14-005	MRM LLC,	JEFFERSON DAVIS HWY	8289-25-6124-SN17 1/21/2014
S14-004	MRM LLC,	JEFFERSON DAVIS HWY	8289-25-6124-SN17 1/21/2014
S14-001	Total Imaging INC, Richard Halliley	JEFFERSON DAVIS HWY	8289-25-6124-SN17 1/21/2014
		l otal S	Sign by SubType: Reface - Active 3
replacemen			
514-002	MRM LLC,	JEFFERSON DAVIS HWY	8289-25-6124-SN17 1/21/2014
		lotal Sign by Sui	bType: replacement sign - Active 1
			Total Sign Active 5
		T-1-	Total Sign 5
		100	Permits JEFFERSON DAVIS HWY 5
KNOLLS OF	DUMFRIES		
Building			
Active			
finish basen	<u>nent</u>		
B14-004	AWUT, SAMET & MALIYAMU WUFUE	KNOLLS OF DUMFRIES	8188-68-0828 1/24/2014
		Total Building by St	ubType: finish basement - Active 1
			Total Building Active 1
			Total Building 1
		Tot	tal Permits KNOLLS OF DUMFRIES 1
MAIN STREE	т	***************************************	
Building			
Active			
Fire Escape			
314-003	Amir, Nasri	MAIN STREET	8189-70-2641 1/10/2014
		Total Building b	by SubType: Fire Escape - Active 1
			Total Building Active 1
			Total Building 1

Type / Status **Applicant** Subdivision Parcel ID Issue Date Total Permits MAIN STREET 1 MINE RD **Building Active** Demo and building B14-001 WASHINGTON, GWENDOLYN P & HA MINE RD 8189-71-3646 1/8/2014 Total Building by SubType: Demo and building - Active 1 Total Building Active 1 Total Building 1 Total Permits MINE RD 1 **OLDTRIANGLE ROAD** Gas Active Abandon gas line G14-001 Columbia Gas of Virginia, Kevin Unde OLDTRIANGLE ROAD 8188-88-1361 1/7/2014 Total Gas by SubType: Abandon gas line - Active 1 Total Gas Active 1 Total Gas 1 Total Permits OLDTRIANGLE ROAD 1 POSSUM POINT **Building** Active Deck B14-002 DANFORTH HOMES LLC, POSSUM POINT 8289-12-0037 1/9/2014 Total Building by SubType: Deck - Active 1 **Total Building Active 1** Total Building 1 Total Permits POSSUM POINT 1 WILLIAMSTOWN **Electrical** Active electrical E14-001 Virk, Hameed WILLIAMSTOWN 8188-99-8040 1/6/2014 Total Electrical by SubType: electrical - Active 1 Total Electrical Active 1 Total Electrical 1 Total Permits WILLIAMSTOWN 1

Total Permits: 12

Northern Virginia Clean Water Partners

PLANNING MEETING

January 6, 2014 1:00 – 3:00 pm

chris.stone@loudoun.gov

imcdonnell@arlingtonva.us

psantay@co.stafford.va.us

djensen@doodycalls.com

awinquist@arlingtonva.us

avosper@novaregion.org

cmiles@novaregion.org

jbailey@fairfaxwater.org

mvieux@loudonwater.org

hsomers@mail.umw.edu

rhouser@gmu.edu

bglatfel@gmu.edu

srilveria@nvcc.edu

cathy.lin@apsva.us

Christina.Alexander@fairfaxva.gov

Irene.haske@fairfaxcounty.gov

rwest@dumfriesva.gov

In Attendance:

Chris Stone
Jen McDonnell
Paul Santay
Richard West
David Jensen
Aileen Winquist
Irene Haske
Loudoun County
Arlington County
Town of Dumfries
Doody Calls
Arlington County
Fairfax County

Aimee Vosper NVRC
Corey Miles NVRC
Jeanne Bailey Fairfax Water

Robbie Houser George Mason University
Brad Glatfelter George Mason University
Sara Rilveria Northern VA Community College
Micah Vieux Loudon Water

Hannah Somers NVRC

Cathy Lin Arlington County Public Schools
Christina Alexander City of Fairfax

The numbers of this macting was to review the 2012 commains and also fourth a 2014 and a little and a little

The purpose of this meeting was to review the 2013 campaign and plan for the 2014 campaign. The Agenda is attached as Appendix A. The Comcast Spotlight presentation is Appendix B.

Comcast Spotlight 2013 Advertising

Heather Cleary from Comcast Spotlight provided an overview of their advertising services and the benefits of advertising on cable television as well as on-line. Comcast Spotlight has the ability to reach viewers in a specific area through broadcasting in selected zones. They can also target specific demographics by advertising on various networks. Marketing research has shown that most adults consume media online and on television. Advertising on television and on their website XFINITY.com can increase brand recall and engagement.

Heather reviewed the results of the 2013 advertising on Comcast Spotlight. The Clean Water Partners spent \$66,834 on advertising from April 2013-December 2013. Four rubber ducky themed, antipollution ads were aired throughout our region on twelve networks. The television ads resulted in almost 4 million impressions. Two on-line banner ads also ran on XFINITY.com. The Partners ordered 400,000 300x250 banner ad impressions and received 514,706 impressions resulting in an added value of \$1,386. People chose to watch the video 10,325 times resulting on 1,162 minutes of video consumption and 304 click-thrus to our website. This banner ad delivered a 2.14 percent engagement rate. We also ordered 240,000 impressions of the 160x600 banner impressions. We received 287,903

impressions resulting in another \$282 of added value. People chose to watch the video 1,913 times and 161 people clicked through to our web-site.

Comcast Spotlight 2014 Advertising Proposal

The proposal for 2014 advertising with Comcast Spotlight is as follows:

- Flight dates March 2014-December 2014
- 10 Premium networks E, Animal Planet, ESPN, History, National Geographic, CNN, HLN, Oxygen, Cartoon Network, and HGTV.
- Oxygen, History, CNN and Headline News to channel 14 were added and Hallmark, DIY and Syfy were dropped because market research has shown that those who watch Headline News were more likely to participate in eco-friendly activities
- 3 Premium Hispanic Networks Galavision, ESPN Deportes, CNN (Espanol)
- 800,000 impressions online on Xfinity.com
- 390 added value taggables \$15,000 value/free production
- TV ads will run more frequently in spring and fall than in the summer
- Total investment \$65,125
- The taggable spots are 10 seconds long-can re-use the voice overs from the radio ads

Heather's presentation is attached as Appendix B.

Discussion of Comcast Proposal

The group agreed that the advertising efforts with Comcast Spotlight in 2013 were satisfactory. The 2014 proposal is \$1709 less and has additional features that add value. According to the Partners 2013 survey, the majority of respondents prefer to receive information online and on television. Advertising efforts that are multi-media are focused appropriately. The Partners agreed to continue advertising with Comcast Spotlight with on-line and cable television ads for 2014. Corey will manage the contract with Comcast.

Website Updates

Corey and Aileen worked with intern Hannah Somers to update the Only Rain website www.onlyrain.org, was updated. Updates included

- New theme
- Links to individual jurisdictions stormwater websites.
- Radio ads and tv ads posted
- Updated the text on all pages
- Added new pictures
- Changed Mechanics page to Home Maintenance
- Added more information on car washing
- Posted local stormwater hotline numbers
- Posted household hazardous waste drop off locations
- Simplified the design

- Added information and links to more resources on illicit discharge
- Added information on the Green Thumbs page about local farmers markets and native plant sales and nurseries
- Added "Learn More" pages with links to jurisdictions webpages
- Removed RSS and Twitter icons

Promotional Items

David Jensen from Doody Calls placed an order of dog waste bag dispensers for us through his supplier. The shipment is in and he will be making deliveries to individuals soon. Corey will figure out how to divvy up the shipment so everyone gets their fair share.

Annual Survey

The annual survey of at least 500 Northern Virginia will be conducted in July to determine the effectiveness of the ads, reveal any changes in behavior, and inform future efforts of the campaign.

2014 Campaign Plan

The 3 Priority issues this year are 1) lawn care practices and chemicals 2)proper disposal of pet waste 3) illicit discharge.

The 2014 campaign plan is as follows:

- Run television ads on Comcast Spotlight Jan-Dec
- Banner ads on XFINITY.com Jan-Dec
- Taggable spots on Comcast Spotlight March-Dec
- Conduct annual survey in July and have report by August
- Each jurisdiction to distribute the promotional items at community events February Dec
- Campaign summary out to all Partners by early September for MS4 reports
- Corey will investigate the possibility of displaying banner ads on local buses and shelters (the shelters cost \$1500/month)
- · Corey will do a comparison of costs and impressions of tv ads vs. radio ads

2014 Contributions

Dues will remain the same this year. Invoices will be sent out soon.

<u>MOU</u>

Corey has drafted some language for MOU between the Partners and private businesses who wish to join.

New Partners

Fairfax County Public Schools and Northern Virginia Community College would like to join the partnership. Other public school systems may join as well.

Next Meeting

Corey to schedule next meeting for late summer to review survey results and campaign summary

Appendix A

Northern Virginia Clean Water Partners

WINTER 2014 CAMPAIGN PLANNING MEETING

Tuesday, January 7, 2014

1:00 – 3:00

Main Conference Room

Northern Virginia Regional Commission
3060 Williams Drive – Suite 510

Fairfax, VA 22031

The purpose of this meeting is to plan for 2014 campaign activities

AGENDA

- 1. Welcome & Introductions
- 2. 2013 Ad Review and 2014 Proposal from Comcast

Heather Cleary from Comcast will provide an overview of the 2013 advertising and propose a plan for 2014

- 3. Discussion among partners on Comcast 2014 proposal
- 4. Unveil website updates
- 5. 2014 Campaign Plan
 - a. 3 Priority Issues
 - b. Survey
 - c. Banner ads for buses
- 6. MOU, New Partners, Next Steps, 2014 dues

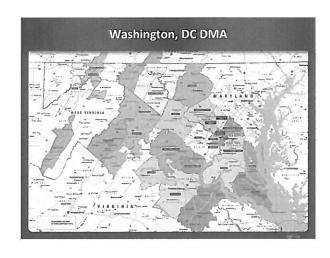


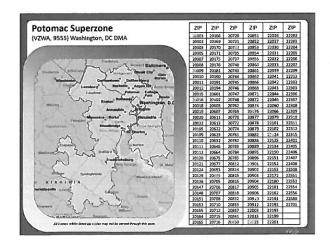
Appendix B

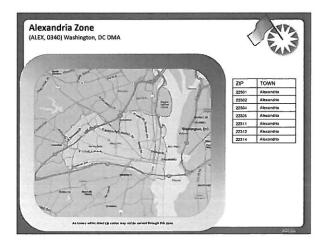


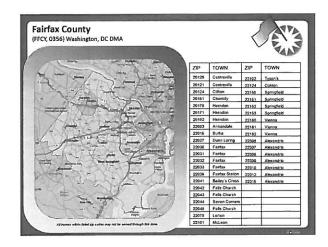


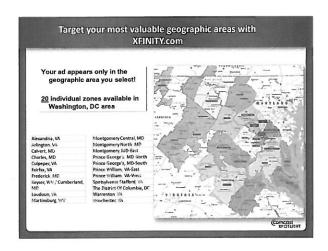


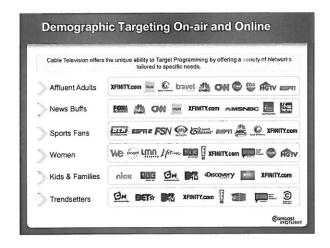




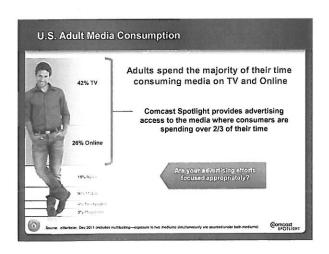


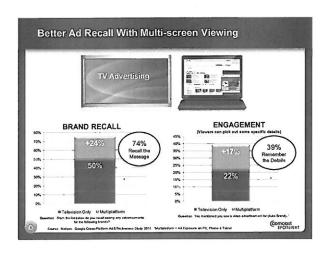




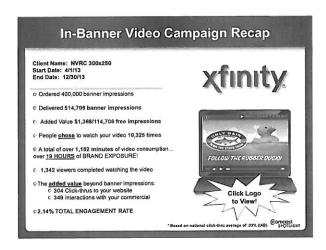


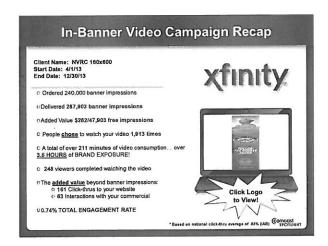


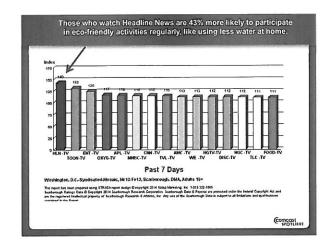


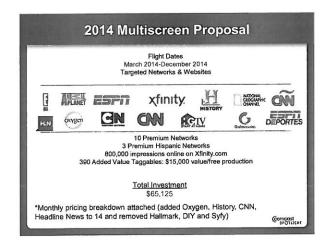












Month	TV Ads	Online Ads	Investment	Free Taggable Spots
March	512	80,000	\$7,023	42
April	512	80,000	\$7,023	42
May	512	80,000	\$7,023	42
June	390	80,000	\$4,837	30
July	390	80,000	\$4,837	30
August	445	80,000	\$5,851	36
eptember	539	80,000	\$8,414	50
October	539	80,000	\$8,414	50
lovember	445	80,000	\$5,851	36
ecember	445	80.000	\$5,851	36



